

# Sons of the American Revolution

IRS Filing Requirement for  
Chapters and State Societies

# What Is the Requirement?

- For non-profit organizations
- Beginning in 2008 each State Society and Chapter was required to file IRS Tax information
  - In the past, only the national organization and some State Societies filed this information

# Why the Change?

- The Pension Protection Act of 2006 added this filing requirement to improve 'transparency' within the non-profit sector. The information will ensure that donors, who may want to contribute to your organization, and the IRS, have current information about your organization.

# What Is the Requirement?

- Form 990-N will be used for filing; provides the IRS with info about its organization and a statement that its annual gross receipts are still normally \$50,000 or less.
- Organizations with an income of more than \$50,000 must file either Form 990 or Form 990-EZ.

# What are Gross Receipts?

- Gross receipts is that income, such as dues, an organization keeps after it has passed on dues to a higher organization, or income from other sources such as money owned and invested.
- Being a non-profit organization, even if we exceed the \$50,000 benchmark, we are still not required to pay federal income tax.

# Form 990-N

- *Electronic Notice (e-Postcard) for Tax-Exempt Organizations not Required To File Form 990 or 990-EZ*
- The e-Postcard will be due every year by the 15th day of the fifth month after the close of the tax period; e.g., by May 15, if a chapter's tax year is January - December.

# Form 990-N

- Must be filed electronically. There will be no paper form.
- Internet based process; no software purchase needed to file the e-Postcard.

# Organization Information

- The e-Postcard will require you to provide the following information:
  - Organization's employer identification number (EIN) (*this is your Chapter's Tax ID*)
  - Tax Year
  - Organization's name and mailing address
  - Any other names your organization uses
  - Organization's website address
  - Name and address of a principal officer of your organization
  - Confirmation that your organization's annual gross receipts are still normally \$50,000 or less
  - If applicable, a statement that the organization has terminated or is terminating (going out of business).

# Additional Points

- Can an organization file Form 990 or Form 990-EZ instead of the e-Postcard (Form 990-N)?
  - Chapters and States that do not meet tests for filing Form 990-N must file either Form 990 or 990-EZ. You must complete the entire Form 990 or 990-EZ; an incomplete or partially completed Form 990 or 990-EZ will not satisfy the annual filing requirement.
- If an organization doesn't file a return for 3 consecutive years it will lose its tax exempt status and must reapply to obtain the tax exempt status again.

# Where to File and Find Information

- The report can be filed by visiting the IRS web site at [www.irs.gov](http://www.irs.gov) and clicking on the “Charities & Non-Profits” link.
- For more information, go to the SAR Handbook, Vol III, page 10.
- To obtain your Chapter’s Tax ID, or for other questions, contact your current State Treasurer.